



# COUNTER SERVICE HOURS

Per BOS Resolution 2020-162 counter service hours for offices located on the second floor of the courthouse shall be:

Monday – Thursday (except BOS declared holidays)

8:00 a.m. to 5:00 p.m.

Staff will be available on Fridays by appointment to receive documents, and will conduct business as usual via telephone and email.

You are encouraged to use the drop boxes provided by individual departments for the delivery of documents not requiring immediate handling.

To make an appointment or for any in person service that cannot be conducted Monday through Thursday, please call or send an email to the department you require.

Assessor/Recorder 707 263-2302, [assessor@lakecountyca.gov](mailto:assessor@lakecountyca.gov)

Auditor-Controller/County Clerk 707 263-2311, [auditor@lakecountyca.gov](mailto:auditor@lakecountyca.gov)

Information Technology 707 263-2286

Registrar of Voters 707 263-2372, [elections@lakecountyca.gov](mailto:elections@lakecountyca.gov)

Treasurer/Tax Collector 707 263-2234, [taxcollector@lakecountyca.gov](mailto:taxcollector@lakecountyca.gov)